

Erie Recreation Commission

Erie City Hall
101 N. Main Street
Erie, Kansas 66733

October 10, 2016

Dear Photographer,

On behalf of the Erie Recreation Commission, I would like to invite you to participate in the new bid process for photography for the 2016-17 sports seasons. In order to be more consistent and to improve scheduling, we will now be utilizing a bid process for sports photographers each year. As in the past, we will need both individual and team sports photos for each sport- baseball, softball, coach pitch, swim team, basketball, junior basketball, volleyball, flag football and soccer. We also may need additional snapshots at a variety of activities for our new website and future publications. Our goal is to utilize multiple photographers throughout the year and we hope you will consider this opportunity to be a part of our community.

If you would be interested in being considered as an ERC photographer, please submit the following documents to Erie Recreation Commission, Erie City Hall, 101 N. Main Street, Erie, Kansas, 66733 or to erierec@gmail.com. Submissions are due by **5:00 pm on October 14, 2016**.

- * A portfolio/sampling of photos you have taken;
- * Price information- packet/photo price list(s), any fees you would charge for taking the photos, discounts you may offer, etc;
- * A list of specific sports you would like to photograph.

We sincerely appreciate your prompt response and look forward to working with you in the future. The deadline for bids is **October 14** and they can be submitted in paper (delivered to Erie City Hall) or online to erierec@gmail.com. Thank you for your time and consideration! Please feel free to contact me if you have any questions.

Sincerely,

Sarah Jones

Erie Recreation Commission

sarahjojones@gmail.com